



Humboldt Bay Trail Fund Request for Proposals

The Humboldt Bay Trail Fund Committee welcomes proposals from public agencies and community organizations to participate in the development, maintenance, and improvement of the Humboldt Bay Trail.

The Humboldt Bay Trail Fund was established in April of 2017 to provide financial support for the maintenance and creation of multipurpose trails around Humboldt Bay for walking, running, biking and wheeling. The fund is administered by the Humboldt Area Foundation and is overseen by the Humboldt Bay Trail Fund Committee. The seven-member Humboldt Bay Trail Committee is composed of four community members at large, representing trail stakeholders from a broad spectrum of the community, and three public agency representatives from the City of Arcata, the City of Eureka, and the Humboldt County Public Works Department. One of the four at-large members is a representative from the Humboldt Trails Council.

Projects or programs proposed to the Humboldt Bay Trail Fund Committee for funding must demonstrate direct benefits to the Humboldt Bay Trail and should be consistent with funding priorities and do one or more of the following:

- Leverage investment, matching funds or contribute to fund development
- Enhance community visibility and engagement
- Broaden community involvement
- Enhance public safety and comfort on the trail

Proposals should address one or more of the Humboldt Bay Trail Fund priorities, listed in preferential order:

1. Maintenance and rehabilitation, with an emphasis on projects involving community volunteers
2. Emergency repair projects
3. Trail amenities (signs, benches, lighting, landscaping)
4. Cost-share to state or federal grant funds for project development (planning, engineering design, technical studies, permitting, and/or construction)

Grant awards generally range from \$500-\$10,000, although larger, compelling projects will be considered. Grantees must provide full accounting of how grant monies were spent, submit invoices consistent with the approved proposal, and agree to submit a brief, annual, narrative report summarizing the work completed, including before and after photographs, to highlight the benefits to the trail and trail users. Grant funds are paid on a reimbursable basis. Multiyear proposals are welcome. Proposals should specify the completion dates.

Applicants must use the attached grant application. Applicants are required to show proof of coordination with the local government where the project is being proposed. Applicants should be a public agency, a 501(c)(3) nonprofit, or partner with a fiscal sponsor. For additional information on eligibility, please contact beth.burks@hcaog.net.

Application Deadline: **February 2, 2024, 5 p.m.**

Applications must be emailed or delivered to HCAOG by the due date.

Submit applications to: beth.burks@hcaog.net

Humboldt County Association of Governments
611 I Street, Suite B
Eureka, CA 95501



GRANT APPLICATION

Proposal Title: Eureka Waterfront Trail Waste Receptacle Project

Amount Requested: \$10,000

Organization Name: City of Eureka

Primary Contact Name: Robin Praszker
Email: rpraszker@eurekaca.gov
Phone: 707-441-4206
Mailing Address: 531 K St. Eureka CA 95501

Humboldt Bay Trail Fund Priority met through proposal (check all that apply)

- Priority #1 – Maintenance and rehabilitation, with an emphasis on projects involving community volunteers
- Priority #2 – Emergency repair projects
- Priority #3 – Trail amenities (signs, benches, lighting, landscaping)
- Priority #4 – Cost-share to state or federal grant funds for project development (planning, engineering design, technical studies, permitting, and/or construction)

Proposal Summary (150-word limit)

The Eureka Waterfront Trail spans over 7 miles with amenities spread throughout. Many of the trash receptacles are simple metal or plastic barrels chained down to prevent theft have been slowly phased out with Bear Saver enclosed cans as funding allows. The lack of tops on the old-style bins provide the opportunity for trash to fly out, or to be overstuff. This poses litter issues which ultimately end up in Humboldt Bay and the Pacific Ocean. This proposal is seeking funding to replace some of these trash cans with fully enclosed, tamper, and rust proof receptacles. A good amount of these have already been phased in and have worked very well to prevent overflowing material and tampering while looking attractive and discreet. The goal is to have no open receptacles on the waterfront trail as funding allows the replacement of them all. Additionally, the waterfront trail was extended 1 mile south this past year, so there is now additional trail length that requires amenities.

Proposal Details (maximum two pages)

Attach a project description that addresses the following points:

1. Describe what you will be doing through this grant. Include location of project and goals. Examples of discussion items include, but are not limited to trail benefits, trail user benefits, viewshed and safety improvements, short-term actions that will decrease long-term maintenance needs, ways to increase and encourage public use.

7 Bear Saver cans will be purchased and placed on the Eureka Waterfront Trail. Identified locations include the new Tooby Road parking lot, Truesdale parking lot, and Tydd St. trailhead.

2. How does your proposal meet one or more of the following funding criteria?
 - a. Leverages investment, includes matching funds or contributes to fund development
 - b. Enhances community visibility and engagement
 - c. Broadens community involvement
 - d. Enhances public safety and comfort on the trail

This proposal meets the criteria of enhancing safety and comfort on the trail by demonstrating to trail users that trail maintenance and amenities is a priority for our city. Providing proper and enclosed trash receptacles offers a safe and easy way for trail users to dispose of their trash and confidently know it will remain in the receptacle and not become litter. It also increases the aesthetics of the trail as the receptacles are simple and user friendly. Lastly, safety is increased because reduction in litter is a reduction in any harmful substances or materials that could be left on the ground which a trail user could step on or trip over.

3. Who will be responsible for the work outlined in the proposal? Describe their qualifications to effectively manage and report on the outcomes of this proposal.

The Community Services Department will be responsible for this work. This team has already purchased and installed these receptacles along the Waterfront and are confident in expanding them. The Community Services Department has exceptionally executed millions of dollars in grants from Federal, State, and Local sources. Additionally, this is the 4th funding cycle the City is pursuing from this grant program and all previous funding cycles were complete and in scope.

4. Which agency(s) have you coordinated with where the work is being proposed? (Please include contact names)

There are no agencies to coordinate with because this is a city project on city property.

Proposal Schedule (maximum 1 page)

Provide a schedule (narrative description or table) for the work to be accomplished. The schedule should include a brief description of each task (and subtasks if applicable) to be completed, with a start and end date.

Month 1: Once funding is awarded, the 7 units will be purchased

Month 4: Units will be installed within 3 months after delivery from vendor

Proposal Budget

Use the table format provided below to list all items needed (including paid and volunteer time) for each task in your project. For consistency, use the same tasks that are listed in the proposal schedule. Add additional rows to the table as needed.

Include what items you are requesting from the fund as well as the cash or in-kind value of what you have secured. Where applicable, proposal budgets should include the value of in-kind support (donated goods or services). Use the [Independent Sector's](#) current value of volunteer time.

For multiyear proposals where the same tasks will be completed each year, break out tasks on a yearly basis. For example, if you are proposing to fund a trail steward position for three years, list each year as a separate task (Trail steward year 1, trail Steward year 2, etc.)

Year funds will be expended	Task	Description of Items Needed to complete tasks	Requested from Fund	Secured Cash or Value of In-kind Donation	Total Project Budget
2024	Purchase bear savers	Seek quote, set up purchase order, order bins	\$ 10,000	\$675	\$10,675
2024	Install bear savers	Receive shipment, transport to installation site, install. Requires concrete and bolts.	\$ 0	\$100	\$100
2024	Install bear savers	Staff time to transport and install	\$ 0	\$500	\$500
			\$		
			\$		
			\$		
	Totals:		\$ 10,000	\$1,275	\$11,275

If necessary, provide additional explanation about requested or in-kind items:

City staff time and additional supplies to install the bear savers will be an in-kind match provided by staff salary costs and purchase of concrete and bolts. Additionally, the purchase of 7 Bear Saver cans including shipping and tax totals to \$10,675 so \$675 in city funds will be used to supplement the purchase.